

Application for variation of time

Co-operatives National Law (Tasmania) Act 2015

Things to know before starting your application

This form can be used to apply for a variation of time for circumstances such as:

- Holding the Annual General Meeting
- Submitting annual statements
- Notice periods

NOTE: This form cannot be used to apply for a variation of time for circumstances such as changing the financial year end date. This can only be carried out via a change of rules.

How to complete this form

- You can complete the form onscreen (save and email with attachments) or print, complete by hand and post with attachments
- If completing the form by hand, please use a blue or black pen and print clearly using block letters
- Post your form and attachments to Consumer, Building and Occupational Services, PO Box 56, ROSNY 7018

1. Co-operative details

Co-operative registration number

Co-operative name

2. Details of extension or shortening of time

From original date

To proposed date

From original number of days

To proposed number of days

3. Time variation details

a) What are you applying for a variation of time to do?

b) What are the reasons for applying for a variation of time?

4. Declaration and authorisation

☐ I declare that:

- I am seeking approval of the amendment in accordance with the *Co-operatives National Law (Tasmania) Act 2015*.
- I am authorised by the co-operative to lodge this application and the particulars contained in this application are true and correct.
- I acknowledge that it is an offence under section 514 of the *Co-operatives National Law (Tasmania) Act 2015* to provide the Registrar with false or misleading documents.

Printed name

Relationship to co-operative

Daytime telephone number

Email address

Date

5. How to lodge and pay

- You must be authorised to lodge this document and complete section 4 of this application
- Email the completed form and any attachments to registration.services@justice.tas.gov.au
- If lodging by email, the total email size cannot exceed 10MB
- If lodging by post send to:
Consumer, Building and Occupational Services
PO Box 56, ROSNY 7018

The [Co-operatives National Law \(Tasmania\) Act 2015](#) can be found on the www.legislation.tas.gov.au

6. What happens when you lodge your application

- If the form is completed correctly and any necessary documents are attached, you will receive notification of whether or not the proposed rule amendment/s have been approved.
- If any change occurs in the information you have provided in your application, you must notify Consumer, Building and Occupational Services as soon as possible.

7. Privacy statement

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Save form

Print form

Submit by email